

HUNTSVILLE MADISON COUNTY PUBLIC LIBRARY  
Board of Directors Meeting  
Tuesday, July 16, 2024 @ 4:00 pm  
**Meeting Site: Downtown Library Auditorium**

**AGENDA**

Call to Order	Kevin Gray, Chair	
Approval of Agenda		
Approval of Minutes .....		<i>Page 02</i>
Library Foundation Report	Brooke Rawlins	
Finance Committee Report	Brad Garland	
Financial Report .....		<i>Page 08</i>
Approve Extension for South HSV Library Janitorial Services Contract (VOTE) .....		<i>Page 19</i>
Approve Resolution to Change Trustee for Retirement Savings Plan (VOTE) .....		<i>Page 22</i>
Governance Committee Report	Melissa Thompson	
2025 Library Closings Schedule (VOTE) .....		<i>Page 23</i>
Statement of Concern Policy Update (VOTE) .....		<i>Page 24</i>
APLS Rules and Implications for HMCPL .....		<i>Page 26</i>
Executive Director’s Report:	Connie Chow	
Activity Report .....		<i>Page 29</i>
Strategic Plan Update.....		<i>Page 35</i>
Public Comments		
Reverend Carey Cobb	Michael Shelton	
Stacey Riggle	Susan Stewart	
Dr. Marissa Allison	Carissa Callan	
Emily Jones	Dr. Shannon Neblett	
Statement of Concern Appeal	Connie Chow .....	<i>Page 47</i>
Next Meeting Date:	September 17, 2024 @ 4:00 pm	
	Location: Downtown Huntsville Library	

Adjourn

Huntsville-Madison County Public Library  
Board of Directors Meeting  
MINUTES  
May 21, 2024

The meeting was called to order by the Chairperson.

Present: Kevin Gray, Chair  
Melissa Thompson, Member  
Doug Martinson, Member  
Brad Garland, Member  
Ranee Bartlett, Member  
Carla Clift, Member  
Cindy Hewitt, Executive Director  
Connie Chow, Deputy Director  
Brooke Rawlins, Huntsville Madison County Library Foundation  
Dorothie Linton, Recorder

In Attendance:

Charlotte Gay	Lara Person
Tonia Stulting	Lain Littleton
Katherine Orton	Lane Clemons
Jackie Bellamy	Carissa Callan
Scott Jones	Rachel Homolak
Susan Stewart	Emily Jones
Marisa Allison	Nancy Robertson

**Approval of Agenda**

Mr. Gray called for a motion to approve the agenda with a reordering of committee reports so that the Finance committee preceded the Governance Committee. Ms. Thompson motioned to approve the agenda as amended, Ms. Bartlett seconded, and the motion carried.

**Approval of Minutes**

Mr. Gray called for any additions or corrections to the Minutes. Mr. Martinson motioned to approve the minutes as presented, Ms. Bartlett seconded, and the motion carried.

## **Public Comments**

### Charlotte Gay

Charlotte Gay was absent upon initially being called upon. Mr. Gray stated that she would be called upon at the end of the list of speakers and, if present, would be given the opportunity to speak at that time.

### Tonia Stulting

Ms. Stulting shared a recent personal experience where she attended the most recent city council meeting and was asked by a council member to refrain from reading excerpts of potentially explicit materials aloud. Ms. Stulting questions as to the suitability of such materials for inclusion in a library's children's collection if they are not appropriate for a city council meeting. Ms. Stulting stated that she is not in support of the banning of materials but is concerned that the recommended age for materials is not being adhered to in regards to materials placement within library collections.

### Katherine Orton

Ms. Orton was not present when called upon.

### Jackie Bellamy

Ms. Bellamy is a parent who expressed concern that materials may be unfairly made available to the community in unintentional censorship. Ms. Bellamy urged the Board to remain transparent in decision making and stated supported for the proposed policies included in the Board packet. Ms. Bellamy also urged the continuing support of librarians as professionals and stated her support of the Library Board and their actions thus far.

### Scott Jones

Mr. Jones is a Madison resident who stated that he believes the proposed policy included in the Board packet is in violation of the recent Alabama Public Library Service proposed administrative code changes. Mr. Jones declared that passing a policy in defiance of said code will cost the library greatly needed funding. Mr. Jones stated that he was asking for open dialogue on the proposed policies.

### Susan Stewart

Ms. Stewart stated that Governor Ivey's proposal is consistent with the current library policy as well as the revisions and changes to the APLS administrative code that have been proposed. Ms. Stewart stated that groups such as Moms for Liberty and Clean Up Alabama are seeking to remove materials that target LGBTQIA community members as a form of censorship.

Marissa Allison

Ms. Allison is a Madison County resident who urged the Board to resist any movement that seeks to ban materials and related the recent events taking place at the Prattville Library which resulted in the removal of materials from the library's collection. Ms. Allison stated her belief that a "far right movement" is seeking to leverage library boards to sweep the state in a specific direction and cited the similarities between the proposed changes to the APLS administrative code and the current policies at the Prattville Library. Ms. Allison also informed the Board that the Prattville library's policy is currently being challenged in Federal court as a violation of free speech.

Lara Person

Ms. Person stated that in October Gov. Ivey asked libraries to work with parents to ensure children do not have access to obscene materials. Ms. Person stated that she is concerned that the Board feels they do not have to comply with the Governor's direction and that this is shown in the proposed policies included in the Board packet. Ms. Person also expressed concern that the Library may lose funding due to the proposed policies and that such a loss may result in an increased burden on taxpayers to make up the shortfall.

Lain Littleton

Ms. Littleton is currently a board member for the Huntsville Madison County Library Foundation and expressed her thanks to the Board for their support of the Library and their work in the community. Ms. Littleton relayed information pertaining to the Library's workforce development programs and free computer classes which provide desperately needed education and opportunities for community members to learn and participate in today's digital world.

Lane Clemmons

Mr. Clemmons stated that he is a member of a group that is currently suing to stop the implementation of policies in Prattville as well as the proposed changes to APLS code. Mr. Clemmons stated that the freedom to read is a constitutional right.

Carissa Callan

Ms. Callan's statement was read by her son due to illness. Ms. Callan questioned as to why explicit content is being allowed in the children's collection within the library and stated that this concern is shared by local politicians and representatives. Ms. Callan stated that she believes that any discussion or materials containing explicit content are a method to pressure and condition children to perpetuate abuse on others and seek out those types of activities. Ms. Callan asked that the Board fully adopt the proposed APLS code changes.



Rachel Homolak

Ms. Homolak stated that the children of Madison County are asking the Library Board to protect them and that the Board is being deceitful in not clearly defining the selection process for materials. Ms. Homolak displayed images from the book 'Let's Talk About It' that she feels are too explicit for inclusion in the children's section and demanded that signage be placed in all children's sections warning that explicit content is present. Ms. Homolak also suggested that concerned community members should be stationed within such areas of the library to personally inform library users of such content.

Emily Jones

Ms. Jones recited a quote which stated that it is a requirement of Christians to use their positions to protect children from ideology that seeks to eliminate women by using such terms as "pregnant people". Ms. Jones stated that those who do not act against such "evils" will have to answer to God for their decision.

Nancy Robertson

Ms. Robertson thanked the Board for their support and relayed her personal history of visiting the library and developing a love of books. Ms. Robertson also thanked the library for its long history of children's programs including the annual summer reading programs, Ready Reader program, and recent Ready, Set, Kindergarten program that seek to equip children with early literacy skills that are vital to their development.

Charlotte Gay

Ms. Gay has been a library patron since 2020 and stated her belief that the proposed APLS code changes seek to protect children through a focus on age and development appropriate materials. Ms. Gay urged the Board to adopt policies that adhere to the APLS code.

**Library Foundation Report**

Ms. Rawlins stated that the Foundation's annual Vive Le Livre gala will take place on September 25 at the Jackson Center. The Foundation's goal is to raise more funds than in previous years, which will go to support a variety of programs and materials at all library locations.

**Finance Committee Report**

Mr. Garland stated that the library was in great financial shape with no items of concern to report.

Mr. Garland presented the committee's recommendation to approve extension of the contract with RJ Young. The motion carried.

## **Governance Committee Report**

Ms. Thompson presented the board several policies for review and vote.

Ms. Thompson presented the committee's recommended changes to the Display Use policy. The motion carried.

Ms. Thompson presented the committee's recommended changes to the Statement of Concern policy which includes additional transparency and a method of challenging materials for residents of the library's service area. The motion carried.

Ms. Thompson presented the committee's recommended changes to the Collection Development policy which includes more information regarding the selection of materials. The motion carried.

Ms. Thompson presented the committee's recommended changes to the Notary Public policy which clarifies access. The motion carried.

## **Executive Director's Report**

### Activity Report

Ms. Hewitt reported that the library's circulation continues to exceed previous years. Use of the Cove Holds Locker likewise continues to increase. Visits to physical library locations are also up as well as program attendance with recent story times at the South Huntsville Library averaging over 200 attendees per event. Usage of the Cavalry Hill Library is up over 40% from this time last year.

### Branch Update-Downtown

Ms. Hewitt stated that KPS Architects have met with Library representatives to start the process of digitally mapping the Downtown Huntsville Library. This is the first step in the process of evaluating renovation needs for the facility. Stakeholders meetings will also begin soon as a part of a process expected to take at least three to five years.

### Strategic Plan Update

Ms. Hewitt stated that the upper floor of the North Huntsville Library facility will be finished next year and is slated to house a makerspace and recording studio that will be staffed by the city.

Alabama Pardons and Paroles Department have been participating in Books and Badges events at the Library to encourage positive interactions with children and familiarize them with police personnel. This program was very well-received and will expand in the fall to include members of Huntsville Police Department as well as Huntsville Fire and Rescue

The Cavalry Hill Library has recently hosted a monthly food distribution in partnership with the Food Bank of North Alabama which was very well received. The library is looking forward to future partnerships to connect the community with food resources.

The Downtown Huntsville Library will be hosting a display of artwork created through participants of the Huntsville Parks & Recreation Department' Male Mentorship Program in partnership with the Boys and Girls Club.

The Gurley Public Library recently hosted the Alabama Cooperative Extension Service's mobile unit which allowed participants to learn about nutrition, food safety, and exercise.

HMCPL Makerspaces will be partnering with the Alabama Fashion Alliance this summer to present programs focusing on upcycling material and slow fashion culminating in a runway competition.

The library's annual Summer Reading program kicks off next week with events throughout the system. This year's theme is "Adventure Begins at Your Library" and a wide variety of reading programs, guest speakers, and interactive events are planned to encourage children to maintain and grow their reading and literacy skills during the summer break.

### **New Business**

Ms. Hewitt presented the Board with a request to open a Request for Proposal for new cleaning services for the Downtown Huntsville Library facility. Mr. Martinson motioned to approve the request, Ms. Thompson seconded, and the motion passed.

### **Next Meeting Date**

The next meeting will be held Tuesday, July 16, 2024 at the Downtown Huntsville Library.

There being no further business, the meeting adjourned.

Submitted by:

Approved:

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Dorothie Linton

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Kevin Gray, Chair

FINANCIAL ANALYSIS  
OCTOBER 23 THRU JUNE 24

		TOTAL				
INCOME AND EXPENSE SHOULD BE AT 75%		Oct '23 - Jun 24	Budget	\$ Over Budget	% of Budget	INCOME AND EXPENSE SHOULD BE AT 75.00%
Ordinary Income/Expense						
Income						
	CAPITAL CAMPAIGN INCOME	19,205.24	0.00	19,205.24	100.00%	
	GOVERNMENT SUPPORT	5,889,555.35	7,759,808.00	-1,870,252.65	75.90%	
	FRIENDS OF THE LIBRARY SUPPORT	105,001.29	116,800.00	-11,798.71	89.90%	
	FOUNDATION SUPPORT	75,000.00	73,200.00	1,800.00	102.46%	FOUNDATION SUPPORT-Complete
	INVESTMENT INCOME	150,233.03	122,025.00	28,208.03	123.12%	INVESTMENT INCOME-Higher interest rates.
	FEES	139,669.80	103,010.00	36,659.80	135.59%	FEES-Photo \$53,325, Mtg Rooms \$14,300, Non-Res \$18,935.
	GIFTS and GRANTS	230,122.57	17,500.00	212,622.57	1314.99%	GIFTS and GRANTS-GRANTS \$45,221 GIFTS \$179,901.
	MISCELLANEOUS	3,857.53	0.00	3,857.53	100.00%	
	PROGRAM REVENUES	246.50	0.00	246.50	100.00%	
	SUMMER READING PROGRAM	1,050.00	0.00	1,050.00	100.00%	
	<b>Total Income</b>	<b>6,613,941.31</b>	<b>8,192,343.00</b>	<b>-1,578,401.69</b>	<b>80.73%</b>	
	<b>Gross Profit</b>	<b>6,613,941.31</b>	<b>8,192,343.00</b>	<b>-1,578,401.69</b>	<b>80.73%</b>	
Expense						
	CAPITAL CAMPAIGN EXPENSE	904.81	0.00	904.81	100.00%	
	AUTOMATED SERVICES	155,848.27	261,517.00	-105,668.73	59.59%	
	BUILDING OPERATIONS	832,336.58	1,219,038.00	-386,701.42	68.28%	
	GENERAL OPERATING	199,757.40	268,593.00	-68,835.60	74.37%	
	MATERIALS	704,227.54	884,772.00	-180,544.46	79.59%	
	SALARIES & BENEFITS	3,834,596.15	5,558,423.00	-1,723,826.85	68.99%	
	GRANT EXPENSES	16,843.39	0.00	16,843.39	100.00%	
	OTHER GIFT EXPENSES	108,037.10	0.00	108,037.10	100.00%	
	<b>Total Expense</b>	<b>5,852,551.24</b>	<b>8,192,343.00</b>	<b>-2,339,791.76</b>	<b>71.44%</b>	
	<b>Net Ordinary Income</b>	<b>761,390.07</b>	<b>0.00</b>	<b>761,390.07</b>	<b>100.00%</b>	
	<b>Net Income</b>	<b>761,390.07</b>	<b>0.00</b>	<b>761,390.07</b>	<b>100.00%</b>	

	Jun 30, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Cash and cash on hand	
<b>VISA DEBIT CARDS</b>	
VISA GIFT CARD #9867-TRI	1.12
VISA GIFT CARD-OUTREACH 1701	380.00
VISA GIFT CARD 0225 (300) GUR	9.27
VISA GIFTCARD #5932 (425) -TRI	2.16
<b>Total VISA DEBIT CARDS</b>	392.55
<b>Servis1st Bank-Master Account</b>	
Servis1st Bank-Master-Rainy Day	1,423,204.00
Servis1st Bank-Master Account - Other	1,735,156.91
<b>Total Servis1st Bank-Master Account</b>	3,158,360.91
<b>Servis1st Bank-Gifts</b>	488,853.48
<b>Servis1st Bank-Merchant Acct</b>	6,558.64
<b>Servis1st Bank-Payroll</b>	19,718.09
<b>Petty cash</b>	1,695.00
<b>Total Cash and cash on hand</b>	3,675,578.67
<b>Certificates of Deposit</b>	
Firstbank EME Funds	92,690.10
PNC CD #391594 EME	177,052.05
Progress-Cummer #601001597-CUMM	95,981.12
<b>PROGRESS BANK-RAINY DAY FUNDS</b>	251,549.23
SERVIS 1ST CD 3140415 AEDG	52,642.79
Servis1st CD Mccalin 371138	28,804.95
<b>TRUIST BANK CD RAINY DAY-MMA</b>	587,152.11
<b>UNITED COMMUNITY-KYSER CD</b>	55,241.66
United Community Bank #25231	178,187.39
<b>Total Certificates of Deposit</b>	1,519,301.40
<b>Investments</b>	
C. Schwab HMCPL 3703-9063	862,461.60
C. Schwab M. Pruitt 4478-8529	106,640.29
C.Schwab Jean Payne 7587-0478	76,319.26
C. Schwab- Roberts 4311-4986	21,533.70
<b>Total Investments</b>	1,066,954.85
<b>Total Checking/Savings</b>	6,261,834.92
<b>Accounts Receivable</b>	
Accounts Receivable	-321.30
<b>Total Accounts Receivable</b>	-321.30
<b>Other Current Assets</b>	
Lease Receivable - ST	18,979.27
Miscellaneous Receivables	26.38
Prepays	56,682.20
<b>Total Other Current Assets</b>	75,687.85
<b>Total Current Assets</b>	6,337,201.47
<b>Fixed Assets</b>	
Library collection	2,928,552.21
Miscellaneous fixed assets	7,187,862.18
Donated photographs	126,077.00
Acc deprec - library collection	-1,988,451.00
Acc deprec - misc fixed assets	-5,261,604.75
HMCPL Board Packet July 2024 Lease Asset	62,708.25



	Acc Amortization - Lease	-21,064.80
	<b>Total Fixed Assets</b>	<b>3,034,079.09</b>
	<b>Other Assets</b>	
	Lease Receivable - LT	34,982.02
	<b>Total Other Assets</b>	<b>34,982.02</b>
	<b>TOTAL ASSETS</b>	<b>9,406,262.58</b>
	<b>LIABILITIES &amp; EQUITY</b>	
	<b>Liabilities</b>	
	<b>Current Liabilities</b>	
	<b>Other Current Liabilities</b>	
	Lease Liability - ST	21,066.44
	Due From Capital Campaign	58.92
	<b>Accrued liabilities</b>	
	Clinic	1,040.00
	Withheld Vanguard 457(b) Roth	881.45
	Withheld Vanguard 457(b) Pretax	-881.45
	Withheld Accident Ins(pretaxed)	327.54
	Withheld Cancer Ins (pretaxed)	599.38
	Withheld Critical Illness Princ	32.25
	Withheld Voluntary Life Prem	81.05
	Withheld Health Ins (pretaxed)	-3,149.65
	Withheld Health Ins (taxed)	2,486.82
	Withheld LTD Principal	310.07
	Withheld S-T Disability Ins	35.10
	Withheld STD Principal	138.30
	Withheld Vision (pretaxed)	-343.10
	Withheld Vision (taxed)	20.89
	<b>Total Accrued liabilities</b>	<b>1,578.65</b>
	<b>Deferred revenue</b>	
	Deferred revenue - grants	36,441.40
	<b>Total Deferred revenue</b>	<b>36,441.40</b>
	<b>Total Other Current Liabilities</b>	<b>59,145.41</b>
	<b>Total Current Liabilities</b>	<b>59,145.41</b>
	<b>Long Term Liabilities</b>	
	Lease - Deferred Inflow of Reso	53,107.81
	Lease Liability - LT	21,248.14
	<b>Total Long Term Liabilities</b>	<b>74,355.95</b>
	<b>Total Liabilities</b>	<b>133,501.36</b>
	<b>Equity</b>	
	Friends endowment	180.50
	Investment in Fixed Assets	2,926,306.12
	Restricted Fund	359,349.75
	Retained Earnings	3,134,537.13
	<b>UNRESTRICTED-GENERAL FUND</b>	<b>1,736,672.96</b>
	<b>GAAP ENTRY</b>	<b>354,324.69</b>
	Net Income	761,390.07
	<b>Total Equity</b>	<b>9,272,761.22</b>
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>9,406,262.58</b>

HUNTSVILLE PUBLIC LIBRARY  
 PROFIT LOSS BUDGET vs ACTUAL  
 OCTOBER 23 THRU JUNE 24

		Total COH			
INCOME AND EXPENSE SHOULD BE AT 75%		Oct '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	19,205.24			
	GOVERNMENT SUPPORT	4,554,740.50	6,070,681.00	-1,515,940.50	75.03%
	FRIENDS OF THE LIBRARY SUPPORT	82,827.54	95,000.00	-12,172.46	87.19%
	FOUNDATION SUPPORT	66,818.18	66,000.00	818.18	101.24%
	INVESTMENT INCOME	150,233.03	122,025.00	28,208.03	123.12%
	FEES	90,504.18	68,350.00	22,154.18	132.41%
	GIFTS and GRANTS	205,922.03	17,500.00	188,422.03	1,176.7%
	MISCELLANEOUS	2,891.22			
	PROGRAM REVENUES	246.50			
	SUMMER READING PROGRAM	450.00			
	<b>Total Income</b>	<b>5,173,838.42</b>	<b>6,439,556.00</b>	<b>-1,265,717.58</b>	<b>80.35%</b>
	<b>Gross Profit</b>	<b>5,173,838.42</b>	<b>6,439,556.00</b>	<b>-1,265,717.58</b>	<b>80.35%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	904.81			
	AUTOMATED SERVICES	90,121.54	147,856.00	-57,734.46	60.95%
	BUILDING OPERATIONS	767,061.16	1,123,860.00	-356,798.84	68.25%
	GENERAL OPERATING	156,009.16	209,352.00	-53,342.84	74.52%
	MATERIALS	561,226.13	690,947.00	-129,720.87	81.23%
	SALARIES & BENEFITS	2,903,936.00	4,267,541.00	-1,363,605.00	68.05%
	GRANT EXPENSES	15,811.20			
	OTHER GIFT EXPENSES	85,368.62	0.00	85,368.62	100.0%
	<b>Total Expense</b>	<b>4,580,438.62</b>	<b>6,439,556.00</b>	<b>-1,859,117.38</b>	<b>71.13%</b>
	<b>Net Ordinary Income</b>	<b>593,399.80</b>	<b>0.00</b>	<b>593,399.80</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>593,399.80</b>	<b>0.00</b>	<b>593,399.80</b>	<b>100.0%</b>



HUNTSVILLE PUBLIC LIBRARY  
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 OCTOBER 23 THRU JUNE 24

		Total Gurley			
INCOME AND EXPENSE SHOULD BE AT 75%		Oct '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	0.00			
	GOVERNMENT SUPPORT	77,212.47	115,204.00	-37,991.53	67.02%
	FRIENDS OF THE LIBRARY SUPPORT	2,000.00	2,000.00	0.00	100.0%
	FOUNDATION SUPPORT	1,363.64	1,200.00	163.64	113.64%
	INVESTMENT INCOME	0.00			
	FEES	1,777.65	1,440.00	337.65	123.45%
	GIFTS and GRANTS	2,056.18			
	MISCELLANEOUS	0.00			
	PROGRAM REVENUES	0.00			
	SUMMER READING PROGRAM	0.00			
	<b>Total Income</b>	<b>84,409.94</b>	<b>119,844.00</b>	<b>-35,434.06</b>	<b>70.43%</b>
	<b>Gross Profit</b>	<b>84,409.94</b>	<b>119,844.00</b>	<b>-35,434.06</b>	<b>70.43%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	0.00			
	AUTOMATED SERVICES	2,832.01	8,141.00	-5,308.99	34.79%
	BUILDING OPERATIONS	1,638.95	1,923.00	-284.05	85.23%
	GENERAL OPERATING	2,634.60	4,105.00	-1,470.40	64.18%
	MATERIALS	5,704.27	8,235.00	-2,530.73	69.27%
	SALARIES & BENEFITS	75,649.43	97,440.00	-21,790.57	77.64%
	GRANT EXPENSES	0.00			
	OTHER GIFT EXPENSES	1,306.23	0.00	1,306.23	100.0%
	<b>Total Expense</b>	<b>89,765.49</b>	<b>119,844.00</b>	<b>-30,078.51</b>	<b>74.9%</b>
	<b>Net Ordinary Income</b>	<b>-5,355.55</b>	<b>0.00</b>	<b>-5,355.55</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>-5,355.55</b>	<b>0.00</b>	<b>-5,355.55</b>	<b>100.0%</b>



HUNTSVILLE PUBLIC LIBRARY  
 PROFIT LOSS BUDGET vs ACTUAL  
 OCTOBER 23 THRU JUNE 24

		Total Hazel Green			
INCOME AND EXPENSE SHOULD BE AT 75%		Oct '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	0.00			
	GOVERNMENT SUPPORT	113,075.00	142,500.00	-29,425.00	79.35%
	FRIENDS OF THE LIBRARY SUPPORT	70.75			
	FOUNDATION SUPPORT	1,363.64	1,200.00	163.64	113.64%
	INVESTMENT INCOME	0.00			
	FEES	4,963.01	4,560.00	403.01	108.84%
	GIFTS and GRANTS	2,010.05			
	MISCELLANEOUS	0.00			
	PROGRAM REVENUES	0.00			
	SUMMER READING PROGRAM	0.00			
	<b>Total Income</b>	<b>121,482.45</b>	<b>148,260.00</b>	<b>-26,777.55</b>	<b>81.94%</b>
	<b>Gross Profit</b>	<b>121,482.45</b>	<b>148,260.00</b>	<b>-26,777.55</b>	<b>81.94%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	0.00			
	AUTOMATED SERVICES	4,806.11	9,448.00	-4,641.89	50.87%
	BUILDING OPERATIONS	6,153.58	9,642.00	-3,488.42	63.82%
	GENERAL OPERATING	4,023.17	5,683.00	-1,659.83	70.79%
	MATERIALS	9,551.32	13,855.00	-4,303.68	68.94%
	SALARIES & BENEFITS	71,952.06	109,632.00	-37,679.94	65.63%
	GRANT EXPENSES	0.00			
	OTHER GIFT EXPENSES	232.40	0.00	232.40	100.0%
	<b>Total Expense</b>	<b>96,718.64</b>	<b>148,260.00</b>	<b>-51,541.36</b>	<b>65.24%</b>
	<b>Net Ordinary Income</b>	<b>24,763.81</b>	<b>0.00</b>	<b>24,763.81</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>24,763.81</b>	<b>0.00</b>	<b>24,763.81</b>	<b>100.0%</b>

HUNTSVILLE PUBLIC LIBRARY  
 PROFIT LOSS BUDGET vs ACTUAL  
 OCTOBER 23 THRU JUNE 24

		Total Madison			
INCOME AND EXPENSE SHOULD BE AT 75%		Oct '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	0.00			
	GOVERNMENT SUPPORT	828,367.25	1,033,823.00	-205,455.75	80.13%
	FRIENDS OF THE LIBRARY SUPPORT	16,100.00	16,000.00	100.00	100.63%
	FOUNDATION SUPPORT	1,363.63	1,200.00	163.63	113.64%
	INVESTMENT INCOME	0.00			
	FEES	32,542.73	23,300.00	9,242.73	139.67%
	GIFTS and GRANTS	6,459.31			
	MISCELLANEOUS	966.31			
	PROGRAM REVENUES	0.00			
	SUMMER READING PROGRAM	0.00			
	<b>Total Income</b>	<b>885,799.23</b>	<b>1,074,323.00</b>	<b>-188,523.77</b>	<b>82.45%</b>
	<b>Gross Profit</b>	<b>885,799.23</b>	<b>1,074,323.00</b>	<b>-188,523.77</b>	<b>82.45%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	0.00			
	AUTOMATED SERVICES	47,354.01	73,866.00	-26,511.99	64.11%
	BUILDING OPERATIONS	48,123.06	71,872.00	-23,748.94	66.96%
	GENERAL OPERATING	26,960.17	33,669.00	-6,708.83	80.07%
	MATERIALS	112,157.56	149,397.00	-37,239.44	75.07%
	SALARIES & BENEFITS	542,603.40	745,519.00	-202,915.60	72.78%
	GRANT EXPENSES	1,032.19			
	OTHER GIFT EXPENSES	7,374.70	0.00	7,374.70	100.0%
	<b>Total Expense</b>	<b>785,605.09</b>	<b>1,074,323.00</b>	<b>-288,717.91</b>	<b>73.13%</b>
	<b>Net Ordinary Income</b>	<b>100,194.14</b>	<b>0.00</b>	<b>100,194.14</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>100,194.14</b>	<b>0.00</b>	<b>100,194.14</b>	<b>100.0%</b>



HUNTSVILLE PUBLIC LIBRARY  
 PROFIT LOSS BUDGET vs ACTUAL  
 OCTOBER 23 THRU JUNE 24

		Total Monrovia			
INCOME AND EXPENSE SHOULD BE AT 75%		Oct '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	0.00			
	GOVERNMENT SUPPORT	166,522.72	198,300.00	-31,777.28	83.98%
	FRIENDS OF THE LIBRARY SUPPORT	2,000.00	2,000.00	0.00	100.0%
	FOUNDATION SUPPORT	1,363.63	1,200.00	163.63	113.64%
	INVESTMENT INCOME	0.00			
	FEES	7,825.41	4,040.00	3,785.41	193.7%
	GIFTS and GRANTS	3,025.00			
	MISCELLANEOUS	0.00			
	PROGRAM REVENUES	0.00			
	SUMMER READING PROGRAM	0.00			
	<b>Total Income</b>	<b>180,736.76</b>	<b>205,540.00</b>	<b>-24,803.24</b>	<b>87.93%</b>
	<b>Gross Profit</b>	<b>180,736.76</b>	<b>205,540.00</b>	<b>-24,803.24</b>	<b>87.93%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	0.00			
	AUTOMATED SERVICES	7,890.84	15,187.00	-7,296.16	51.96%
	BUILDING OPERATIONS	5,296.51	6,716.00	-1,419.49	78.86%
	GENERAL OPERATING	5,906.56	8,434.00	-2,527.44	70.03%
	MATERIALS	5,838.93	8,165.00	-2,326.07	71.51%
	SALARIES & BENEFITS	109,278.60	167,038.00	-57,759.40	65.42%
	GRANT EXPENSES	0.00			
	OTHER GIFT EXPENSES	4,518.40			
	<b>Total Expense</b>	<b>138,729.84</b>	<b>205,540.00</b>	<b>-66,810.16</b>	<b>67.5%</b>
	<b>Net Ordinary Income</b>	<b>42,006.92</b>	<b>0.00</b>	<b>42,006.92</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>42,006.92</b>	<b>0.00</b>	<b>42,006.92</b>	<b>100.0%</b>

HUNTSVILLE PUBLIC LIBRARY  
 PROFIT LOSS BUDGET vs ACTUAL  
 OCTOBER 23 THRU JUNE 24

		Total New Hope			
INCOME AND EXPENSE SHOULD BE AT 75%		Oct '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	0.00			
	GOVERNMENT SUPPORT	71,112.41	107,200.00	-36,087.59	66.34%
	FRIENDS OF THE LIBRARY SUPPORT	2,003.00	1,800.00	203.00	111.28%
	FOUNDATION SUPPORT	1,363.64	1,200.00	163.64	113.64%
	INVESTMENT INCOME	0.00			
	FEES	941.58	590.00	351.58	159.59%
	GIFTS and GRANTS	5,450.00			
	MISCELLANEOUS	0.00			
	PROGRAM REVENUES	0.00			
	SUMMER READING PROGRAM	600.00			
	<b>Total Income</b>	<b>81,470.63</b>	<b>110,790.00</b>	<b>-29,319.37</b>	<b>73.54%</b>
	<b>Gross Profit</b>	<b>81,470.63</b>	<b>110,790.00</b>	<b>-29,319.37</b>	<b>73.54%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	0.00			
	AUTOMATED SERVICES	1,205.69	3,984.00	-2,778.31	30.26%
	BUILDING OPERATIONS	3,548.44	4,329.00	-780.56	81.97%
	GENERAL OPERATING	2,311.83	4,344.00	-2,032.17	53.22%
	MATERIALS	3,526.80	5,018.00	-1,491.20	70.28%
	SALARIES & BENEFITS	73,692.34	93,115.00	-19,422.66	79.14%
	GRANT EXPENSES	0.00			
	OTHER GIFT EXPENSES	3,251.22			
	<b>Total Expense</b>	<b>87,536.32</b>	<b>110,790.00</b>	<b>-23,253.68</b>	<b>79.01%</b>
	<b>Net Ordinary Income</b>	<b>-6,065.69</b>	<b>0.00</b>	<b>-6,065.69</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>-6,065.69</b>	<b>0.00</b>	<b>-6,065.69</b>	<b>100.0%</b>



HUNTSVILLE PUBLIC LIBRARY  
 PROFIT LOSS BUDGET vs ACTUAL  
 OCTOBER 23 THRU JUNE 24

		Total Triana			
INCOME AND EXPENSE SHOULD BE AT 75%		Oct '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	0.00			
	GOVERNMENT SUPPORT	78,525.00	92,100.00	-13,575.00	85.26%
	FRIENDS OF THE LIBRARY SUPPORT	0.00			
	FOUNDATION SUPPORT	1,363.64	1,200.00	163.64	113.64%
	INVESTMENT INCOME	0.00			
	FEES	1,115.24	730.00	385.24	152.77%
	GIFTS and GRANTS	5,200.00			
	MISCELLANEOUS	0.00			
	PROGRAM REVENUES	0.00			
	SUMMER READING PROGRAM	0.00			
	<b>Total Income</b>	<b>86,203.88</b>	<b>94,030.00</b>	<b>-7,826.12</b>	<b>91.68%</b>
	<b>Gross Profit</b>	<b>86,203.88</b>	<b>94,030.00</b>	<b>-7,826.12</b>	<b>91.68%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	0.00			
	AUTOMATED SERVICES	1,638.07	3,035.00	-1,396.93	53.97%
	BUILDING OPERATIONS	514.88	696.00	-181.12	73.98%
	GENERAL OPERATING	1,911.91	3,006.00	-1,094.09	63.6%
	MATERIALS	6,222.53	9,155.00	-2,932.47	67.97%
	SALARIES & BENEFITS	57,484.32	78,138.00	-20,653.68	73.57%
	GRANT EXPENSES	0.00			
	OTHER GIFT EXPENSES	5,985.53			
	<b>Total Expense</b>	<b>73,757.24</b>	<b>94,030.00</b>	<b>-20,272.76</b>	<b>78.44%</b>
	<b>Net Ordinary Income</b>	<b>12,446.64</b>	<b>0.00</b>	<b>12,446.64</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>12,446.64</b>	<b>0.00</b>	<b>12,446.64</b>	<b>100.0%</b>

HUNTSVILLE PUBLIC LIBRARY  
 PROFIT LOSS BUDGET vs ACTUAL  
 OCTOBER 23 THRU JUNE 24

		TOTAL			
INCOME AND EXPENSE SHOULD BE AT 75%		Oct '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	CAPITAL CAMPAIGN INCOME	19,205.24	0.00	19,205.24	100.0%
	GOVERNMENT SUPPORT	5,889,555.35	7,759,808.00	-1,870,252.65	75.9%
	FRIENDS OF THE LIBRARY SUPPORT	105,001.29	116,800.00	-11,798.71	89.9%
	FOUNDATION SUPPORT	75,000.00	73,200.00	1,800.00	102.46%
	INVESTMENT INCOME	150,233.03	122,025.00	28,208.03	123.12%
	FEES	139,669.80	103,010.00	36,659.80	135.59%
	GIFTS and GRANTS	230,122.57	17,500.00	212,622.57	1,314.99%
	MISCELLANEOUS	3,857.53	0.00	3,857.53	100.0%
	PROGRAM REVENUES	246.50	0.00	246.50	100.0%
	SUMMER READING PROGRAM	1,050.00	0.00	1,050.00	100.0%
	<b>Total Income</b>	<b>6,613,941.31</b>	<b>8,192,343.00</b>	<b>-1,578,401.69</b>	<b>80.73%</b>
	<b>Gross Profit</b>	<b>6,613,941.31</b>	<b>8,192,343.00</b>	<b>-1,578,401.69</b>	<b>80.73%</b>
<b>Expense</b>					
	CAPITAL CAMPAIGN EXPENSE	904.81	0.00	904.81	100.0%
	AUTOMATED SERVICES	155,848.27	261,517.00	-105,668.73	59.59%
	BUILDING OPERATIONS	832,336.58	1,219,038.00	-386,701.42	68.28%
	GENERAL OPERATING	199,757.40	268,593.00	-68,835.60	74.37%
	MATERIALS	704,227.54	884,772.00	-180,544.46	79.59%
	SALARIES & BENEFITS	3,834,596.15	5,558,423.00	-1,723,826.85	68.99%
	GRANT EXPENSES	16,843.39	0.00	16,843.39	100.0%
	OTHER GIFT EXPENSES	108,037.10	0.00	108,037.10	100.0%
	<b>Total Expense</b>	<b>5,852,551.24</b>	<b>8,192,343.00</b>	<b>-2,339,791.76</b>	<b>71.44%</b>
	<b>Net Ordinary Income</b>	<b>761,390.07</b>	<b>0.00</b>	<b>761,390.07</b>	<b>100.0%</b>
	<b>Net Income</b>	<b>761,390.07</b>	<b>0.00</b>	<b>761,390.07</b>	<b>100.0%</b>

# **MAINTENANCE PROPOSAL**

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## **Prepared For:**

**South Huntsville Library  
Connie Chow  
7901-L Bailey Cove Rd  
Huntsville, AL 35802**

**Jani-King of Huntsville  
114 Arlington Drive  
Madison, AL 35758  
(256) 971-3451 Office  
(256) 971-2043 Fax**

**July 8, 2024**

# JANI-KING MAINTENANCE AGREEMENT

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Jani-King of Huntsville  
114 Arlington Drive  
Madison, AL 35758

South Huntsville Library  
7901-L Bailey Cove Rd  
Huntsville, AL 35802

**FREQUENCY**

7x week

**CONTRACT AMOUNT**

\$ 3800.00 per month

**DESCRIPTION**

General Clean Per  
Customer Specifications

**COMMENTS:** Early morning cleaning 7x week per customer specs to start at 6:00am Day porter/maid is required 7x week from 1:00pm until 5:00pm. Trash can liners are included in the contract.

**START DATE:**

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This Agreement has been written in an informal style to make it easier to understand. In this Agreement, we refer to Capable Enterprises, Inc. d/b/a Jani-King of Huntsville as "Jani-King", "we", or "us". We refer to **South Huntsville Library** as "you" or "Customer".

The term of this Agreement is one (1) year from the date our services begin ("Start Date"). This Agreement is renewable on each anniversary date for an additional two (2) year period under the same terms and conditions unless we receive a thirty (30) day written notice of your intention to cancel our service, prior to renewal. Otherwise, this Agreement may only be terminated for nonperformance as specified in the Terms and Conditions.

We agree to furnish all labor, equipment, supplies and supervision necessary to provide the cleaning services described in the attached Cleaning Schedule for the Contract Amount shown above. Sales or Use Taxes are not included in the Contract Amount.

The cost of paper products (paper towels, toilet paper, etc.) and restroom supplies are not included in the Contract Amount. We can provide prices for these items and invoice you separately if needed.

By signing this, we both agree to make the attached Terms and Conditions and Cleaning Schedules a part of this Agreement.

**CUSTOMER**

**JANI-KING**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## **ADDITIONAL SERVICES (OPTIONAL)**

South Huntsville Library

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### **1 ANNUAL CARPET EXTRACTION - \$.13 PER SQUARE FOOT**

Periodic carpet cleaning will extend the life of your carpet and improve its appearance. This is a deep cleaning process using high pressure pumps to apply a cleaning solution and a powerful vacuum to remove the solution and soil. In some situations the carpet needs to be agitated with a power scrubber before vacuuming. This method removes a high percentage of the soil and detergent from the carpet, so resoiling does not occur easily.

### **QUARTERLY CLEANING OF CARPET FOR ONE MEETING ROOM - \$150.00 PER CLEAN**

Periodic carpet cleaning will extend the life of your carpet and improve its appearance. This is a deep cleaning process using high pressure pumps to apply a cleaning solution and a powerful vacuum to remove the solution and soil. In some situations the carpet needs to be agitated with a power scrubber before vacuuming. This method removes a high percentage of the soil and detergent from the carpet, so resoiling does not occur easily.

### **1 ANNUAL STRIP AND WAX (3 COATS) OF ALL VCT TILE - \$195.00**

This process removes soil and floor finish from a floor by agitating a cleaning solution with a power scrubber. The floor is then rinsed with clear water to remove any residue. Then four (4) thin even coats of floor finish are applied to the floor. We will be careful not to splash cleaning solution on baseboards and furniture.

### **1 ANNUAL CLEANING OF ALL WINDOWS, INSIDE AND OUTSIDE, - \$500.00 INCLUDING DUSTING HIGH LEDGES AND WINDOWSILLS. IF LIFT IS NEEDED, PRICE WILL INCREASE BY \$500.00.**

Huntsville Madson County Public Library  
Company Name

**CORPORATE RESOLUTION**

**Re: 401(k) Plan -** Huntsville Madson County Public Library  
Company Name

Whereas, the Corporation adopted the Plan effective as of 6/14/2022 and  
Date

Whereas, Ascensus Trust was designated as the Trustee of the Plan; and

Whereas, the Board of Directors now wish to name a new Trustee.

Now, therefore, upon resolution made and unanimously passed, the Board of Directors are hereby directed to substitute as the Trustee, Side by Side Financials, Inc.

Successor Trustee

for the corporation Plan replacing Ascensus Trust and to take all other actions and execute any documents necessary to effectuate such change.

The undersigned, hereby certifies that the above resolution was passed by unanimous vote at a convened Meeting of the Board of Directors held on \_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

(Affix Seal or Notary here)

## 2025 Library Closings Schedule

<b>2025</b>	
Wednesday, January 1	New Year's Day
Monday, January 20	Martin Luther King Jr. Day
Sunday, April 20	Easter
Monday, May 26	Memorial Day
Thursday, June 19	Juneteenth
Friday, July 4	Independence Day
Monday, September 1	Labor Day
Monday, October 13	Staff Appreciation Day
Tuesday, November 11	Veterans Day
Thursday, November 27	Thanksgiving Day
Friday, November 28	Day after Thanksgiving
Wednesday, December 24	Christmas Eve
Thursday, December 25	Christmas Day
<b>2026</b>	
Thursday, January 1	New Year's Day

The Library will close at 5:00 p.m. on Wednesday, November 27, 2025, the day before Thanksgiving.

The Library will close at 5:00 p.m. on Wednesday, December 31, 2025, on New Year's Eve.

There are no earned holidays in 2025.

# Statement of Concern

**BOARD APPROVED May 21, 2024**

The role of the Huntsville-Madison County Public Library (HMCPL) is to provide opportunities that will allow individuals to freely examine subjects and make their own decisions.

The library supports each person's right to receive information and to determine what is appropriate for them and their families. As a result, the library will not remove specific materials solely because they may be controversial at the time or objectionable to some.

The HMCPL board and Executive Director are aware that customers may take issue with the inclusion of specific items, programs, or practices, and they welcome the expression of concern by patrons. Patron concerns will be dealt with promptly and courteously as detailed in the following process.

Concerned patrons may complete and submit a "Statement of Concern about Library Resources" form <https://hmcpl.org/concerns>

***The patron submitting the request must be a resident of Madison County and hold a valid borrower's card.***

[Because of the extensive time involved in addressing a Statement of Concern, each patron may file no more than three \(3\) Statements of Concern in a calendar year.](#)

Please note if the title of concern is the only copy in the library catalog and is checked out at the time of the statement of concern, the timeline for review will be impacted until the item is available for review.

[During the review process the title of concern will remain available in the collection.](#)

[Digital materials may be provided through a content aggregator. As such, the inclusion or exclusion of specific titles in these collections are made by the vendor and the Library's ability to make changes for a digital title may be limited.](#)

The following procedure will be followed when a Statement of Concern About Library Resources form is submitted:

- The Executive Director will appoint a ~~staff~~ committee [comprised of library staff and/or library foundation board members](#) to study the request and determine if the material meets the Library's selection criteria. The committee will prepare a written recommendation of its findings.

- The Executive Director will consider the committee's recommendation and will respond in writing to the person who submitted the request.
- In the event the person who initiated the statement of concern is not satisfied with the decision of the committee, he/she may request in writing within five (5) working days of receipt of the decision that the matter be forwarded to the Library Board for final review.
- The Executive Director will present the statement of concern to the Library Board at its next regularly scheduled meeting. Based on the information presented, the Library Board will make a final determination of the matter.
- The Executive Director will send a written response detailing the Board's decision to the person who submitted the request.

[If materials are challenged pursuant to this policy, no additional Statements of Concern will be considered for the same materials for a period of three \(3\) years.](#)

*Updated 5/21/2024*

June 18, 2024

Dear Library Directors,

Many of you have expressed concerns that APLS is not providing the support and responses needed to update your policies. APLS is working hard to ensure that despite a 9 percent decrease in our operating budget, we can still provide your libraries with quality services.

Currently, APLS has six vacant staff positions:

- Three positions in the Library for the Blind and Physically Disabled
- One Human Resources position
- One receptionist/clerical position
- One IT help desk position

I will make recommendations for budget cuts to the APLS Executive Board. My recommendations will include staff, programs and databases. These decisions are difficult. Ultimately, the board may concur with my recommendations or develop their own.

Now to address some of your concerns:

- Newspapers and articles are not always accurate in their reporting.
- As a reminder, the Board speaks as one, and the Chairman, Ron Snider, is the spokesperson representing the board.
- Confusion exists when other Executive Board members express their personal opinions to news outlets.
- APLS will always follow up by sending out an email or a letter to inform library directors of the Executive Board's decisions.

### *Certification of the Final Adopted Rule for APLS Administrative Code Facts*

After LSA receives the final certification, LSA will publish the certification in the next issue of the Alabama Administrative Monthly (AAM), a register of rule changes proposed by state agencies. Unless the agency specifies a later date, the rule will become effective 45 days following the publication of the certification in the AAM. At any time before the rule becomes effective, the Joint Committee may convene a hearing on the rule and disapprove it, send it back to the agency with suggested amendments, or take no action at all, thereby allowing the rule to become effective at the end of the 45-day waiting period.

**Note: This is considered the comment period for the public.** The last day for comments is July 14, 2024.

As of today, APLS has not been notified of any person or groups asking the Joint Committee to convene for a hearing. However, Reports in news articles state that groups have asked for a hearing.

***Q: When will changes to your policies need to be provided to APLS?***

**A:** APLS will start accepting revised policies beginning September 1, 2024.

- The revised policies must be approved by your governing board before submission to APLS.
- To receive your state aid for FY2025, you will need to have your updated policies submitted to APLS by June 30, 2025. State aid funds will be withheld until policies have been submitted. If policies are not submitted by June 30, 2025, state aid will be forfeited for FY2025.
- APLS requires that all public libraries be eligible to receive state aid in order to apply for LSTA. If your library has submitted an FY2025 LSTA Competitive grant to APLS, you will need to submit your updated policies by December 1, 2024.

***Q: Why are LSTA competitive grants being delayed until December 1, 2024?***

**A:** The Institute of Museum and Library Services (IMLS) is reviewing the APLS Administrative Code, Chapter 520-2-2 Supplemental State Aid for Public Libraries to ensure we remain eligible to receive federal funds from IMLS.

***Q: What if APLS is not eligible to receive IMLS funds?***

**A:** Without additional funding from IMLS to the State of Alabama, there will be a detrimental impact APLS' ability to function.

***Q: How does a library determine what is appropriate or inappropriate with regard to library materials?***

**A:** APLS cannot determine what is appropriate or inappropriate or where items should be shelved.

- You and your board must decide what is appropriate based on your community's needs.
- It is imperative that your board support and defend library acquisitions and policies.

***Q: Who will determine if our policies meet the Administrative Code requirements?***

**A:** APLS will look at the tangibles: attendance, trustee training. The policies you develop are subjective to each community and board. APLS trusts that local boards report correct data such as the State Aid Application/Agreement. At this time, when the policies are submitted to APLS, your board chairperson will sign and notarize a document confirming your policies meet the requirements. The APLS Board of Trustees has not informed me if these requirements will change.

***Q: What do I do with my existing children's/YA collections?***

***A:*** Evaluate the existing children's/YA collection and review according to the CREW method. When weeding, keep in mind the terms your library has selected to define sexually explicit and obscene material.

***Q: What are the guidelines for protecting minors?***

***A:*** It is the parent's responsibility to ensure minors follow library policies and standards. This includes overseeing unattended children, monitoring what children view when reading in the library and using technology, and applying restrictions on the circulation of materials. Library policies/guidelines should reflect the library's staffing, facility design, etc.

Policies should be made available to parents and minors who are old enough to understand what is acceptable in a public place.

***Q: Pertaining to the Administrative Code change relating to children's library displays, what is "advance approval"?***

***A:*** "Advance approval" means having a policy in place that outlines what is acceptable for display in the library. The responsibility rests with the library board and/or relevant library staff to follow the library policies.

This document provides guidance to the proposed administrative code changes.

Sincerely,

*Nancy C. Pack*

Nancy C. Pack

Alabama Public Library Service





**This is the public's library. We empower individuals to create their own futures, explore the universe of ideas, and connect with our community and the world.**





# HMCPL Statistics

May/June 2024

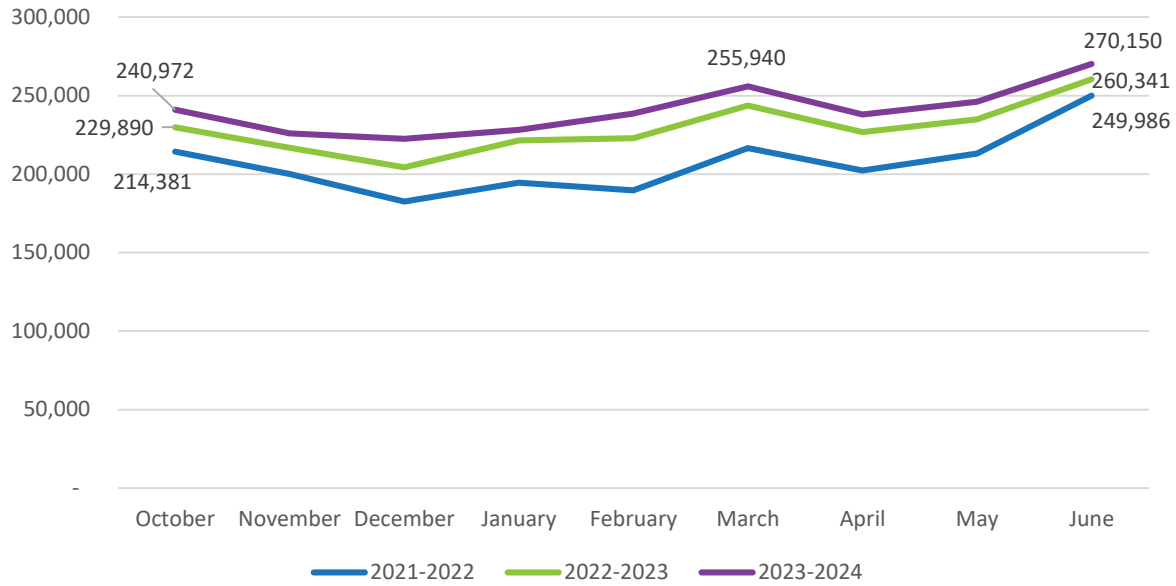


HMCPL Board Packet July 2024

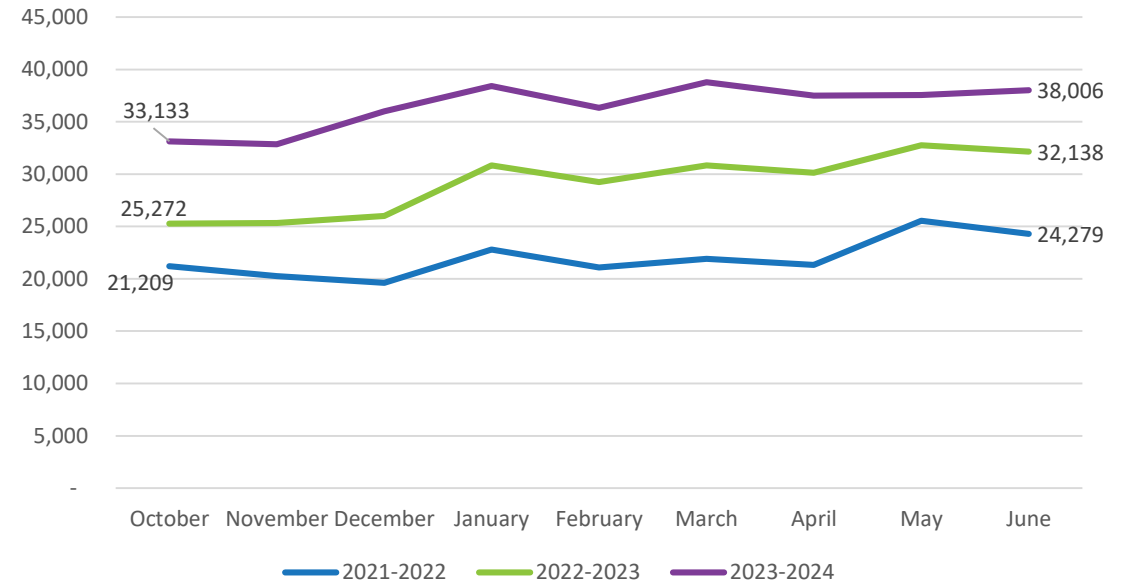




### Systemwide Circulation - FY 2022 - FY 2024



### Downloadables - FY 2022 - FY 2024

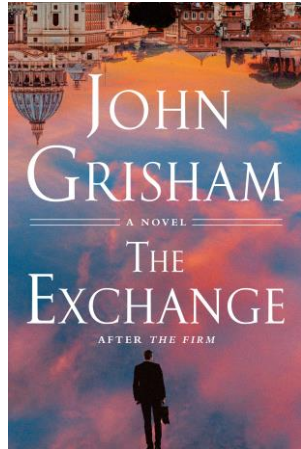


### Circulation By Branch FY 2024

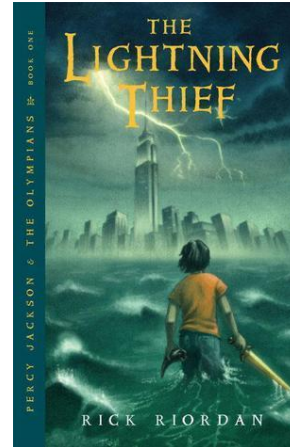
- Cavalry Hill
- Cove Holds Locker
- Downtown
- Gurley
- Hazel Green
- Madison
- Monrovia
- New Hope
- North Huntsville
- Outreach
- South Huntsville
- Triana



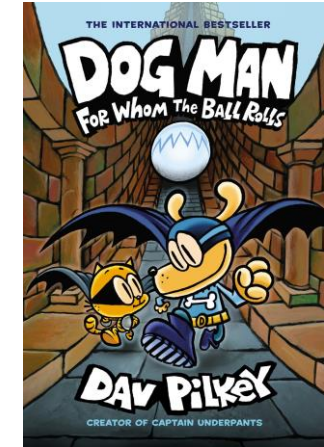
# Books We Loved in May and June



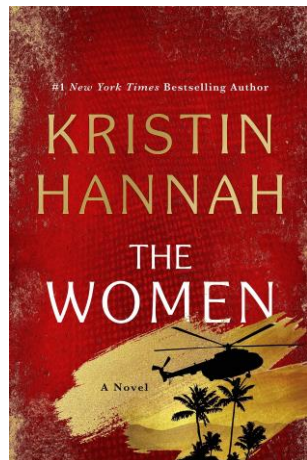
Top circulating adult book (print):  
The Exchange, by John Grisham  
95 Checkouts



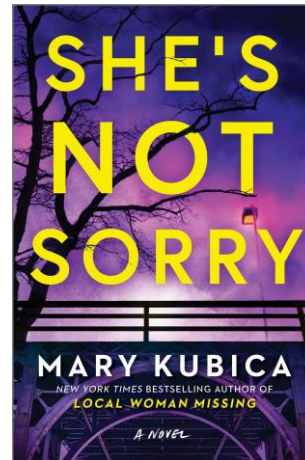
Top circulating YA book (print):  
The Lightning Thief, by Rick Riordan  
85 Checkouts



Top circulating juvenile book (print):  
Dog Man: For Whom the Ball Rolls,  
by Dav Pilkey - 135 Checkouts



Highest demand book (print):  
The Women, by Kristin Hannah  
117 holds

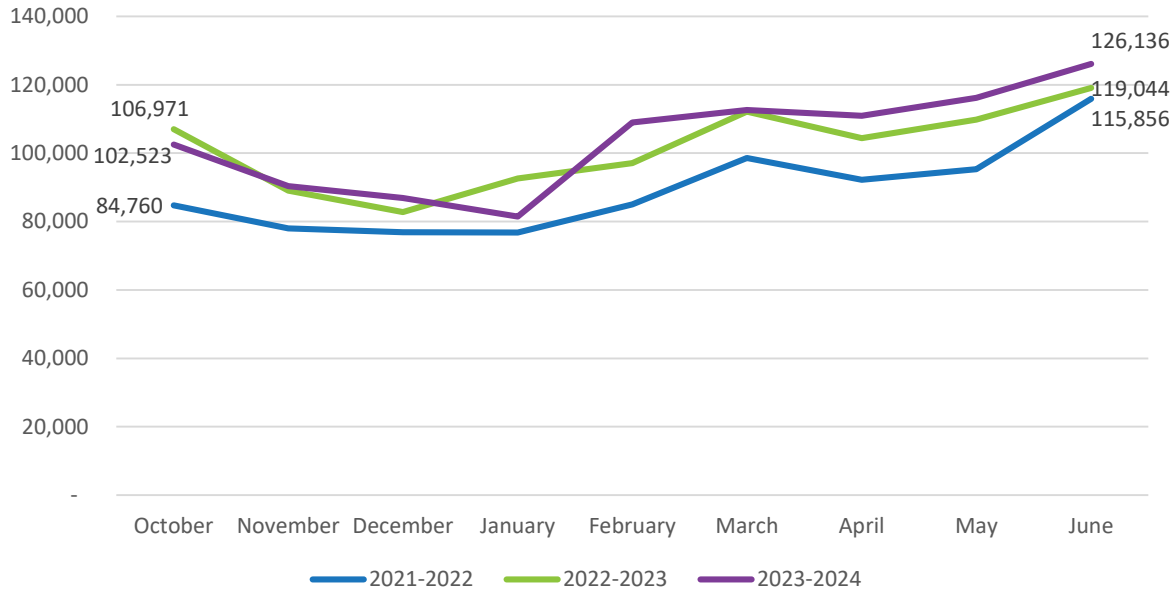


Top circulating book (digital audiobook):  
She's Not Sorry, by Mary Kubica  
213 Checkouts

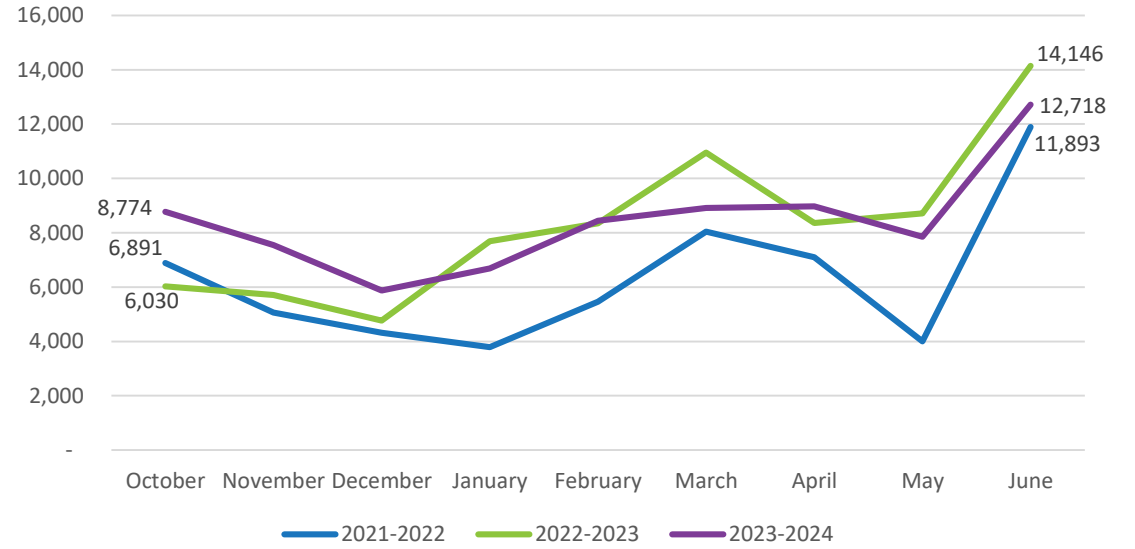


Top circulating book (ebook):  
Romancing Mister Bridgerton,  
by Julia Quinn - 99 Checkouts

### Library Visitors - FY 2022 - FY 2024



### Program Attendance - FY 2022 - FY 2024



### Visitors by Branch - FY 2024





# Program and Visitor Highlights



Highest attended program:  
Russell Davis Magic Show  
South Huntsville  
282 attendees



Summer reading kickoff parties:  
8 across the system  
988 attendees



June 2024:  
Highest visitors since 2019  
126,136 systemwide



# Strategic Plan Highlights



# Downtown Library Update



- KPS Group architects completed a digital mapping of each floor of the building. Engineering review was also completed.
- Staff representing different functions and services in the branch completed a feedback survey for KPS.
- KPS Group will host a work session for follow up interviews with select survey respondents this week.
- Following the work session, City of Huntsville staff, KPS, and library administration will meet to discuss findings.



# Summer Reading with Community Partners



Huntsville Community Drumline

Jessica Camuto  
with WHNT Weather Team





# Summer Reading with Community Partners



Rise Raptor



NASA



Tim Ford's State Park



# Summer Reading with Community Partners



Alabama Youth Ballet



Therapy Partners  
animal team

# Additional Strategic Plan Updates

## North Huntsville Library



New Bus Stop



# Additional Strategic Plan Updates



## June 2024 HMCPL Statistics

Systemwide Circulation				
	FY2022	FY2023	FY2024	% +/-
October	214,381	229,890	240,972	4.82%
November	200,100	216,726	225,955	4.26%
December	182,521	204,267	222,394	8.87%
January	194,484	221,404	228,175	3.06%
February	189,633	222,813	238,653	7.11%
March	216,632	243,603	255,940	5.06%
April	202,221	226,808	238,005	4.94%
May	213,161	234,908	246,220	4.82%
June	249,986	260,341	270,150	3.77%
July	260,475	273,639		
August	253,170	263,583		
September	231,817	244,473		
Year	2,608,581	2,842,455	2,166,464	

Systemwide totals include downloadables.

hmcpl.org				
	FY2022	FY2023	FY2024	% +/-
October	136,150	167,241	980,175	486.09%
November	120,147	378,277	571,206	51.00%
December	115,166	402,487	1,375,626	241.78%
January	136,458	452,723	762,577	68.44%
February	122,427	896,224	1,106,513	23.46%
March	128,900	948,515	769,715	-18.85%
April	125,257	614,184	857,334	39.59%
May	131,567	675,837	805,616	19.20%
June	135,165	768,632	748,271	-2.65%
July	138,450	350,479		
August	139,402	48,518		
September	128,289	212,672		
Year	1,557,378	5,915,789	7,977,033	

Number of visits to hmcpl.org website including our public catalog.

\*Debuted new catalog on October 25, 2022  
\*August 2023 missing public catalog numbers.

Downloadables				
	FY2022	FY2023	FY2024	% +/-
October	21,209	25,272	33,133	31.11%
November	20,272	25,337	32,852	29.66%
December	19,619	26,010	36,014	38.46%
January	22,805	30,848	38,408	24.51%
February	21,095	29,241	36,349	24.31%
March	21,899	30,849	38,798	25.77%
April	21,335	30,127	37,494	24.45%
May	25,533	32,759	37,557	14.65%
June	24,279	32,138	38,006	18.26%
July	25,084	33,495		
August	25,641	34,718		
September	23,865	33,450		
Year	272,636	364,244	328,611	

\*Downloadables include digital media from Hoopla, Freegal, Overdrive, Freading, Blast, Kanopy, & Gutenberg  
\*Freegal Music was discontinued at the end of February 2021  
\*Blast went live on August 31, 2021  
\*Kanopy went live on October 1, 2021  
\*Freading was discontinued at the end of May 2022

Music Downloadables				
	FY2022	FY2023	FY2024	% +/-
October	1,210	594	544	-8.42%
November	664	680	546	-19.71%
December	666	1,235	3,722	201.38%
January	1,023	786	1,522	93.64%
February	958	1,042	1,094	4.99%
March	760	694	1,467	111.38%
April	830	712	1,201	68.68%
May	2,455	1,166	965	-17.24%
June	1,170	579	505	-12.78%
July	703	560		
August	753	580		
September	710	1,059		
Year	11,902	9,687	11,566	

\*Music Downloadables includes Freegal, Blast, and Hoopla (music)  
\*Freegal Music was discontinued at the end of February 2021  
\*Blast went live on August 31, 2021

Wi-Fi # of Logins				
	FY2022	FY2023	FY2024	% +/-
October	18,969	17,940	18,432	2.74%
November	15,534	15,806	16,301	3.13%
December	14,112	13,375	15,031	12.38%
January	13,786	16,035	13,109	-18.25%
February	14,857	17,271	24,324	40.84%
March	16,421	19,318	18,740	-2.99%
April	18,013	18,157	19,378	6.72%
May	17,528	18,119	20,990	15.85%
June	17,109	18,944	18,562	-2.02%
July	17,639	17,661		
August	18,755	20,385		
September	18,365	18,468		
Year	201,088	211,479	164,867	

\*In May 2021, wireless access points were upgraded, with different statistical reporting. IT adjusted reporting measures in order to accurately capture statistics.

Public Computer Use				
	FY2022	FY2023	FY2024	% +/-
October	4,472	5,959	6,201	4.06%
November	4,280	4,629	5,294	14.37%
December	4,143	4,577	4,912	7.32%
January	4,572	5,948	4,590	-22.83%
February	4,859	6,058	6,585	8.70%
March	5,340	6,717	6,313	-6.01%
April	5,168	5,931	5,909	-0.37%
May	5,152	5,979	6,044	1.09%
June	5,695	6,601	6,308	-4.44%
July	6,109	6,365		
August	6,292	6,876		
September	5,730	6,153		
Year	61,812	71,793	52,156	

Reference Questions				
	FY2022	FY2023	FY2024	% +/-
October	10,544	7,974	10,066	26.24%
November	11,271	7,668	8,870	15.68%
December	12,256	7,981	9,628	20.64%
January	14,577	9,748	10,396	6.65%
February	14,685	8,667	10,387	19.85%
March	19,154	10,167	11,347	11.61%
April	15,091	9,934	11,322	13.97%
May	17,420	14,886	10,922	-26.63%
June	15,365	11,876	10,394	-12.48%
July	12,546	9,871		
August	10,919	9,920		
September	9,180	9,554		
Year	163,008	118,246	93,332	

Online Database Use				
	FY2022	FY2023	FY2024	% +/-
October	54,881	29,776	32,487	9.10%
November	53,773	23,160	34,795	50.24%
December	46,401	25,602	35,511	38.70%
January	79,623	45,512	29,284	-35.66%
February	55,259	70,713	40,203	-43.15%
March	97,819	37,509	53,113	41.60%
April	35,184	25,823	39,090	51.38%
May	34,773	21,893	40,574	85.33%
June	31,045	448,651	24,411	-94.56%
July	20,064	18,950		
August	28,991	36,955		
September	50,014	40,536		
Year	587,827	825,080	329,468	

\*Statistical definitions were adjusted to be more accurate in FY2021.  
\*June 2024 missing EBSCO and Newsbank



Curbside Transactions				
	FY2022	FY2023	FY2024	% +/-
October	228	89	22	-75.28%
November	206	87	21	-75.86%
December	173	60	15	-75.00%
January	301	63	15	-76.19%
February	201	35	8	-77.14%
March	136	31	11	-64.52%
April	131	20	15	-25.00%
May	140	35	9	-74.29%
June	123	23	36	56.52%
July	125	7		
August	83	14		
September	93	24		
Year	1,940	488	152	

\*HMCPL started formally tracking curbside interactions mid-January 2021.

The Curbside Service began in May 2020

Program Attendance				
	FY2022	FY2023	FY2024	% +/-
October	6,891	6,030	8,774	45.51%
November	5,061	5,712	7,545	32.09%
December	4,321	4,762	5,875	23.37%
January	3,787	7,691	6,688	-13.04%
February	5,465	8,344	8,444	1.20%
March	8,045	10,947	8,909	-18.62%
April	7,101	8,363	8,968	7.23%
May	4,005	8,713	7,847	-9.94%
June	11,893	14,146	12,718	-10.09%
July	8,053	10,320		
August	7,962	6,075		
September	6,201	8,624		
Year	78,785	99,727	75,768	

\*New reporting parameters from APLS affect June 2021 forward. The new numbers do not include passive programs.

\*October 2022 attendance is incomplete due to software errors.

Cavalry Hill Circulation				
	FY2022	FY2023	FY2024	% +/-
October	798	637	574	-9.89%
November	535	509	556	9.23%
December	601	558	445	-20.25%
January	534	554	487	-12.09%
February	664	525	479	-8.76%
March	677	369	659	78.59%
April	484	441	775	75.74%
May	465	428	714	66.82%
June	609	748	735	-1.74%
July	798	849		
August	616	738		
September	555	700		
Year	7,336	7,056	5,424	

Cove Holds Locker Circulation				
	FY2022	FY2023	FY2024	% +/-
October	-	240	797	232.08%
November	-	561	716	27.63%
December	-	585	756	29.23%
January	-	667	972	45.73%
February	-	875	1,164	33.03%
March	-	928	1,083	16.70%
April	-	732	1,057	44.40%
May	-	647	1,403	116.85%
June	-	661	1,632	146.90%
July	-	758		
August	-	1,001		
September	-	938		
Year			9,580	

\*Cove Holds Locker Opened October 7, 2022

Downtown Circulation				
	FY2022	FY2023	FY2024	% +/-
October	33,272	37,867	36,729	-3.01%
November	28,553	34,603	34,489	-0.33%
December	28,965	33,024	33,948	2.80%
January	31,067	34,160	32,793	-4.00%
February	30,984	34,810	36,142	3.83%
March	38,079	38,446	38,860	1.08%
April	33,131	35,205	36,840	4.64%
May	32,724	36,252	37,557	3.60%
June	39,592	39,876	41,176	3.26%
July	42,648	43,761		
August	41,199	40,062		
September	37,093	36,066		
Year	417,307	444,132	328,534	

\*Downtown had a power failure and was closed October 5-13, 2021

Gurley Circulation				
	FY2022	FY2023	FY2024	% +/-
October	5,006	5,042	6,514	29.19%
November	4,746	5,084	6,894	35.60%
December	4,733	4,348	7,474	71.90%
January	4,910	3,992	4,206	5.36%
February	4,519	4,129	4,623	11.96%
March	5,169	4,520	5,312	17.52%
April	5,615	3,962	4,875	23.04%
May	5,099	5,416	4,717	-12.91%
June	5,372	4,897	4,987	1.84%
July	5,355	4,868		
August	5,236	6,569		
September	5,053	6,298		
Year	60,813	59,125	49,602	

Hazel Green Circulation				
	FY2022	FY2023	FY2024	% +/-
October	6,326	7,693	9,130	18.68%
November	5,697	7,366	7,907	7.34%
December	5,319	7,068	7,884	11.54%
January	5,181	8,259	7,512	-9.04%
February	5,388	8,735	7,974	-8.71%
March	6,447	9,005	8,820	-2.05%
April	6,152	8,532	7,570	-11.28%
May	5,938	8,617	8,167	-5.22%
June	8,504	9,971	9,496	-4.76%
July	8,359	10,397		
August	7,682	10,221		
September	7,540	9,071		
Year	78,533	104,935	74,460	

Madison Circulation				
	FY2022	FY2023	FY2024	% +/-
October	62,070	66,131	66,672	0.82%
November	55,162	60,949	59,189	-2.89%
December	51,311	57,371	57,796	0.74%
January	54,755	60,682	60,209	-0.78%
February	53,829	61,005	63,796	4.58%
March	61,577	68,389	68,117	-0.40%
April	59,357	63,255	63,480	0.36%
May	59,517	64,320	65,800	2.30%
June	76,272	73,247	74,462	1.66%
July	77,630	78,112		
August	72,913	73,138		
September	67,241	67,382		
Year	751,634	793,981	579,521	

Monrovia Circulation				
	FY2022	FY2023	FY2024	% +/-
October	12,554	14,825	14,423	-2.71%
November	11,802	13,458	13,702	1.81%
December	10,845	12,175	12,959	6.44%
January	11,073	13,498	13,546	0.36%
February	10,966	13,647	14,343	5.10%
March	13,371	15,062	14,741	-2.13%
April	12,905	14,099	13,652	-3.17%
May	12,197	14,407	14,636	1.59%
June	15,454	15,289	15,530	1.58%
July	15,544	16,031		
August	15,536	15,932		
September	14,660	14,860		
Year	156,907	173,283	127,532	

New Hope Circulation				
	FY2022	FY2023	FY2024	% +/-
October	1,346	-	1,904	
November	146	277	1,952	
December	-	950	1,941	104.32%
January	-	1,338	1,880	40.51%
February	-	1,594	2,021	26.79%
March	-	1,684	2,300	36.58%
April	-	1,482	2,235	50.81%
May	-	2,134	2,500	17.15%
June	-	2,129	3,153	48.10%
July	-	2,438		
August	-	2,037		
September	-	1,756		
Year	1,492	17,819	19,886	

\*New Hope closed to the public September 30, 2021. Statistics following this are renewals.  
 \*New Hope circulation incomplete November 2022-June 2023. Self checkouts were not counted.

North Huntsville Circulation				
	FY2022	FY2023	FY2024	% +/-
October	12,570	12,175	11,629	-4.48%
November	10,525	10,583	10,253	-3.12%
December	10,101	9,911	9,017	-9.02%
January	9,472	10,194	8,593	-15.71%
February	9,080	11,083	9,410	-15.10%
March	10,019	11,718	9,974	-14.88%
April	9,639	11,167	9,381	-15.99%
May	9,961	10,979	10,278	-6.38%
June	11,953	12,780	11,312	-11.49%
July	12,372	12,017		
August	12,025	11,349		
September	11,502	11,439		
Year	129,219	135,395	89,847	

North Huntsville opened April 5, 2021. Statistics prior to this are renewals.

Outreach Circulation				
	FY2022	FY2023	FY2024	% +/-
October	465	1,317	496	-62.34%
November	4,340	3,120	2,447	-21.57%
December	693	2,737	326	-88.09%
January	3,095	4,134	2,749	-33.50%
February	1,878	2,120	986	-53.49%
March	1,480	2,418	2,107	-12.86%
April	519	1,499	1,440	-3.94%
May	891	760	940	23.68%
June	1,294	1,743	1,697	-2.64%
July	683	679		
August	1,667	2,434		
September	3,521	2,204		
Year	20,526	25,165	13,188	

South Huntsville Circulation				
	FY2022	FY2023	FY2024	% +/-
October	57,753	56,999	57,571	1.00%
November	57,424	53,535	53,693	0.30%
December	49,481	48,412	52,450	8.34%
January	50,783	52,037	55,579	6.81%
February	50,469	53,892	59,855	11.06%
March	57,360	58,787	63,456	7.94%
April	52,420	55,093	57,795	4.90%
May	51,715	56,840	60,699	6.79%
June	65,477	64,769	66,113	2.08%
July	70,660	68,263		
August	69,545	63,703		
September	59,690	58,751		
Year	6155	691,081	527,211	

\*South Huntsville opened September 28, 2021.

Triana Circulation				
	FY2022	FY2023	FY2024	% +/-
October	1,012	1,692	1,400	-17.26%
November	898	1,344	1,305	-2.90%
December	852	1,118	1,384	23.79%
January	809	1,041	1,241	19.21%
February	760	1,157	1,511	30.60%
March	553	1,428	1,713	19.96%
April	664	1,214	1,411	16.23%
May	682	1,349	1,644	21.87%
June	1,180	2,093	1,851	-11.56%
July	1,342	1,971		
August	1,110	1,681		
September	1,097	1,558		
Year	10,959	17,646	13,460	

Number of Library Visitors by Branch									
	Cavalry Hill			Downtown			Gurley		
	FY2022	FY2023	FY2024	FY2022	FY2023	FY2024	FY2022	FY2023	FY2024
October	1,083	1,787	1,827	15,955	28,782	26,454	910	1,232	1,417
November	1,027	1,496	1,755	19,810	21,575	21,831	697	710	681
December	1,212	1,689	1,852	20,429	20,038	20,051	329	1,054	627
January	850	1,929	1,343	20,779	23,800	19,544	1,545	1,034	922
February	1,234	1,660	1,904	22,193	24,645	26,254	1,003	1,167	1,022
March	1,638	1,854	2,157	26,435	26,518	25,932	1,699	1,397	1,044
April	1,428	1,538	2,298	25,019	24,541	25,957	1,257	1,442	1,157
May	1,395	1,722	2,361	24,979	27,158	26,159	1,304	1,221	1,194
June	1,930	2,228	2,795	28,151	27,725	26,583	1,665	1,557	1,346
July	1,961	1,807		28,698	26,679		1,523	1,578	
August	1,618	1,964		27,150	28,778		1,466	1,690	
September	1,541	1,654		25,453	26,087		1,246	1,392	
Year	16,917	21,328	18,292	285,051	306,326	218,765	14,644	15,474	9,410

	Hazel Green			Madison			Monrovia		
	FY2022	FY2023	FY2024	FY2022	FY2023	FY2024	FY2022	FY2023	FY2024
October	2,577	2,806	2,271	18,387	23,514	20,358	3,174	3,322	4,223
November	2,303	2,608	2,958	15,105	19,973	16,753	2,795	3,332	3,672
December	2,348	2,538	2,093	15,027	16,940	16,030	2,943	3,034	3,440
January	1,916	3,039	2,177	15,800	17,214	15,642	3,665	3,809	3,587
February	2,262	2,900	2,690	18,281	18,724	21,868	3,190	3,899	4,253
March	2,863	2,916	2,859	20,140	22,509	22,139	3,538	4,478	4,294
April	2,800	2,606	2,554	19,097	19,933	19,619	3,329	3,927	4,570
May	2,751	2,810	2,927	21,855	23,022	22,177	3,460	4,663	4,911
June	3,800	3,230	3,123	27,736	23,805	25,384	4,716	5,023	4,924
July	3,100	2,609		25,470	22,371		4,037	4,275	
August	3,093	2,762		26,934	24,679		4,032	4,753	
September	2,719	2,422		24,495	19,823		2,990	4,362	
Year	32,532	33,246	23,652	248,327	252,507	179,970	41,869	48,877	37,874

\*HAZ people counters malfunctioned from 6/15/22 to 7/5/22. June/July 2022 visitor numbers are an estimate.

	New Hope			North Huntsville			South Huntsville		
	FY2022	FY2023	FY2024	FY2022	FY2023	FY2024	FY2022	FY2023	FY2024
October	135	-	1,171	10,091	13,394	12,287	30,994	29,164	30,915
November	-	1,097	982	7,890	10,006	11,465	27,323	25,699	29,385
December	-	920	901	7,827	8,989	10,546	25,155	25,740	29,789
January	-	894	877	6,883	10,902	7,864	24,300	29,030	28,769
February	-	995	1,077	8,193	12,769	12,676	27,573	30,164	35,116
March	-	1,189	1,158	10,009	14,581	13,414	30,850	33,716	37,000
April	-	1,166	1,085	9,964	15,264	14,828	28,006	30,971	36,681
May	-	1,077	1,205	10,458	13,850	14,610	27,792	31,638	37,785
June	-	1,337	1,306	11,921	14,423	15,695	33,779	35,733	41,126
July	-	1,189		10,527	11,532		33,506	33,533	
August	-	1,123		12,518	12,923		35,273	35,753	
September	-	1,091		12,085	12,929		30,069	33,717	
Year	135	12,078	9,762	118,366	151,562	113,385	354,620	374,858	306,566

\*South Huntsville branch opened September 28, 2021. People counters began September 29.

\*New Hope closed September 30, 2021

	Triana		
	FY2022	FY2023	FY2024
October	1,454	2,970	1,600
November	1,024	2,583	898
December	1,312	1,817	1,555
January	1,082	983	719
February	1,083	186	2,067
March	1,448	3,001	2,644
April	1,298	2,976	2,224
May	1,359	2,680	2,834
June	2,158	3,983	3,854
July	2,810	4,316	
August	2,455	3,098	
September	2,795	2,535	
Year	20,278	31,128	18,395

\*Triana's people counter malfunctioned in February 2023

\*Triana's people counter malfunctioned in November 2023

	Total Number of Library Visitors-HMCPL		
	FY2022	FY2023	FY2024
October	84,760	106,971	102,523
November	77,974	89,079	90,380
December	76,852	82,759	86,884
January	76,820	92,634	81,444
February	85,012	97,109	108,927
March	98,620	112,159	112,641
April	92,198	104,364	110,973
May	95,353	109,841	116,163
June	115,856	119,044	126,136
July	111,632	109,889	0
August	114,539	117,523	0
September	103,393	106,012	0
Year	1,133,009	1,247,384	936,071

\*The Library was closed a full week in January 2024 due to weather.

Hotspot Circulation										
	Cavalry Hill			Downtown			Gurley			
	FY2022	FY2023	FY2024	FY2022	FY2023	FY2024	FY2022	FY2023	FY2024	
October	8	6	3	93	97	16	53	24	3	
November	8	8	3	100	99	15	35	22	3	
December	18	9	4	218	59	10	33	16	2	
January	11	10	1	144	53	4	38	20	3	
February	23	4	3	245	82	8	35	11	1	
March	8	9	2	109	69	3	37	16	2	
April	18	11	1	211	59	2	25	12	2	
May	13	14	1	102	37	7	20	13	0	
June	20	6	0	98	43	4	37	12	2	
July	8	7		120	120		36	1		
August	12	4		83	4		23	1		
September	9	2		52	11		14	1		
Year	156	90	18	1,575	733	69	386	149	18	

\*All hotspots were checked in and back out from the Downtown branch during the July 2023 hotspot transition.

	Hazel Green			Madison			Monrovia		
	FY2022	FY2023	FY2024	FY2022	FY2023	FY2024	FY2022	FY2023	FY2024
October	76	30	7	46	34	6	36	17	5
November	70	30	3	63	34	6	22	18	3
December	77	24	6	66	31	6	43	16	7
January	51	19	4	40	28	6	31	19	1
February	46	6	4	86	19	4	23	12	3
March	83	14	3	28	31	3	45	16	4
April	46	12	1	48	18	6	32	15	0
May	49	12	2	44	22	2	16	17	0
June	57	10	4	23	19	2	47	10	0
July	83	6		45	11		28	4	
August	48	2		33	6		31	3	
September	22	1		9	3		11	4	
Year	708	166	34	531	256	41	365	151	23

	New Hope			North Huntsville			South Huntsville		
	FY2022	FY2023	FY2024	FY2022	FY2023	FY2024	FY2022	FY2023	FY2024
October	0	0	4	87	29	5	27	25	7
November	0	3	6	46	24	8	33	21	6
December	0	8	3	67	26	6	54	19	3
January	0	8	5	41	23	3	32	18	4
February	0	9	3	46	6	1	27	15	3
March	0	8	4	45	11	3	70	19	3
April	0	6	4	21	14	3	44	18	4
May	0	8	3	21	19	2	35	20	1
June	0	7	1	46	17	3	40	17	1
July	0	1		87	3		48	5	
August	0	0		27	0		30	0	
September	0	2		12	5		8	4	
Year	0	60	33	546	177	34	448	181	32

	Triana		
	FY2022	FY2023	FY2024
October	1	4	3
November	0	6	1
December	1	4	0
January	4	4	0
February	4	3	1
March	4	3	0
April	0	6	0
May	3	5	2
June	0	3	0
July	4	2	
August	1	0	
September	0	2	
Year	22	42	7

	Total Hotspot Circulation-HMCPL		
	FY2022	FY2023	FY2024
October	427	266	59
November	377	265	54
December	577	212	47
January	392	202	31
February	535	167	31
March	429	196	27
April	445	171	23
May	303	167	20
June	368	144	17
July	459	160	0
August	288	20	0
September	137	35	0
Year	4,737	2,005	309

\*In December 2021, the allowable checkout period for hotspots increased to 6 months.

\*Removed hotspot rental fee October 2022

\*Hotspots checked out in July 2023 received extended due dates

Devices in Circulation as of	7/5/24	12
Devices on Hold as of	7/5/24	127



Submitted on Thursday, March 28, 2024 - 14:36 Submitted by anonymous user:

Submitted values are:

Title: All Boys Aren't Blue

Type of Library Material: Book

Author (Composer / Director): George M Johnson Publisher / Producer: Farrar Straus Giroux

Copyright: 2020

Patron's Name:

Patron's Address:

Patron's phone number:

Patron's Email:

Patron's library card / member number: What are your objections to this library material? This book contains explicit stories about incestual rape between an adult and minor cousin. Additionally, the book provides detailed encounters of sexual acts through the book.

What harm do you feel this material might cause? The content of this book is extremely graphic and normalizes sex at a young age, prior to child understand the terms of consent. This book in harmful for young adolescent minds that are not fully developed to understand the concept of consenting to sexual activities versus rape.

Did you complete the entire item? : Yes

Is there anything worthwhile in this material? No, I did not find anything worthwhile in this book nor do I know anyone that did.

Have you read any professional reviews of this item? No What do you believe are the main ideas of this material? To share the author's experiences with sex from childhood into adulthood.

What do you think was the writer's/composer's/director's intention in creating this work? I think this book was more about therapy for a hurt and damaged person than anything else. This book contains extremely traumatic details that shouldn't be shared freely with underage children.

What material with a similar purpose would you suggest as a replacement for this item? Nothing. The library shouldn't be housing content that could easily inflict trauma or confusion onto young and impressionable minds.

Additional comments:



May 28, 2024

[REDACTED]

[REDACTED],

Thank you for taking the time to complete our Statement of Concern form regarding All Boys Aren't Blue, By George M. Johnson.

As our policy dictates, I appointed a committee to review the book and make a recommendation. Two of the committee members are parents with grown children, one with grandchildren. The other committee member is a foster parent of teenagers. I believe they are all well-equipped to evaluate the book in question. They unanimously agreed that the book should remain in the Library and stay in the Young Adult collection for the following reasons:

1. While the book is frank and open, the content is relevant to the author's history.
2. There are strong themes of loving family connections and communication struggles.
3. It would do more of a disservice to remove it from the collection as it would neglect to consider the real-world issues of sex and sexual abuse that some teenagers may already be experiencing.

Please feel free to contact me if you have any questions or concerns.

Sincerely,

*Cindy Hewitt*

Cindy Hewitt  
Executive Director  
chewitt@hmcpl.org

**Huntsville-Madison County Public Library  
Building Maintenance**

**May - June 2024**

Date	Name	Memo	Amount	Total
<b>MAIN</b>				
<b>MAY INVOICES PAID</b>				
05/01/2024	C & C Asphalt, Inc	PO# 26995	26,175.00	
05/01/2024	The Home Depot Credit Services	MISC SUPPLIES	28.98	
05/02/2024	City of Huntsville	REPAIR VINYL COVERING IN FRONT STAIRS W.O.	83.52	
05/03/2024	Scott Lighting Supply Company, Inc.	REPLACEMENT LIGHTS	207.00	
05/03/2024	Allied Supply Company, inc.	SALT FOR BOILER	81.75	
05/08/2024	Pro-Air Services, Inc.	PO 26989	16,863.00	
05/12/2024	Credit Card Services	WHEELS FOR DOLLIES	54.48	
05/16/2024	Mid-South Water, LLC	BOILER CORROSION INHIBITOR	495.00	
		<b>TOTAL FOR MAY</b>		<b>43,988.73</b>
<b>MAIN</b>				
<b>JUNE INVOICES PAID</b>				
06/01/2024	Brooks Lock and Key, Inc.	KEYS	105.92	
06/03/2024	City of Huntsville	GENERATOR 6 MO PM W.O. 179080	525.00	
06/03/2024	Credit Card Services	KITCHEN SINK NEED NEW FAUCET 2ND FLOOR SPEC COLL AREA W.O. 1792	41.76	
06/06/2024	Allied Supply Company, inc.	SALT FOR BOILER	81.75	
06/18/2024	Huntsville False Alarm Reduction Progr	FALSE ALARM 3+ 5/9/24	53.00	
06/24/2024	Industrial Boiler & Mechanical Co. Inc.	TROUBLESHOOTIN LOW WATER PRESSURE	415.00	
06/24/2024	Industrial Boiler & Mechanical Co. Inc.	REPLACE 2 FEEDWATER PUMPS	5,918.92	
		<b>TOTAL FOR JUNE</b>		<b>7,141.35</b>
<b>MAIN</b>				
<b>JUNE TRANSFER TO CAP</b>				
06/13/2024	D H PACE COMPANY. INC.	50% DEPOSIT FOR EXTERIOR AND INTERIOR FRONT DOOR REPLACEMENTS	14,953.50	
				<b>14,953.50</b>
<b>NORTH HUNTSVILLE</b>				
<b>JUNE INVOICES PAID</b>				
06/03/2024	City of Huntsville	CHILLERS CUT OFF EVERY FEW HOURS-UNABLE TO RESET W.O. 178588	2,314.54	
06/03/2024	City of Huntsville	CARPENTRY WORK, KEY BROKE OFF IN FRONT FAR LEFT DOOR W.O. 17924	62.64	

**Huntsville-Madison County Public Library  
Building Maintenance**

					<b>May - June 2024</b>		<b>2,377.18</b>
					<b>SOUTH HUNTSVILLE</b>		
					<b>MAY INVOICES PAID</b>		
			05/02/2024	City of Huntsville	REPAIR 2 ROOF LEAKS W.O. 177585	150.82	
			05/02/2024	City of Huntsville	REPLACE CEILING TILES IN THE LOBBY W.O. 178241	125.28	
			05/10/2024	City of Huntsville	HVAC IN PATSY DUCOTES OFFICE BLOWING COLD AIR W.O. 178879	72.47	
			05/10/2024	City of Huntsville	OPEN DOOR-CARPENTRY W.O. 178908	41.76	
					<b>TOTAL FOR MAY</b>		<b>390.33</b>
					<b>SOUTH HUNTSVILLE</b>		
					<b>JUNE INVOICES PAID</b>		
			06/03/2024	City of Huntsville	HVAC WORK W.O. 179221	292.32	
					<b>TOTAL FOR JUNE</b>		<b>292.32</b>
					<b>TOTAL BUILDING MAINTENANCE</b>		<b>69,143.41</b>